



**Office of the City Clerk**  
**BOARDS, COMMITTEES & COMMISSIONS**

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**PLANNING AND DEVELOPMENT SERVICES  
DEPARTMENT ADVISORY COMMITTEE (PDSDAC)**

**CREATED BY:**

Resolution 22497, adopted November 17, 2015

**MEMBERSHIP / QUALIFICATIONS:**

Membership shall consist of fifteen (15) members who shall serve without compensation and are appointed as follows:

The Mayor and each Council Member shall appoint two members each. The City Manager shall appoint one member. All members must be residents of the City; or must own, manage or operate a business in the City.

**FUNCTIONS:**

The Committee shall review the internal processes of the Planning and Development Services Department as well as relevant criteria for the selection of the Director. The Committee shall also consider the creation of a building official position or ombudsman to follow projects from start to finish. The Committee shall provide their recommendations to the City Manager.

**QUORUM:**

A quorum shall consist of eight (8) voting members of the Committee.

**TERMS OF OFFICE:**

Terms of members shall be consistent with the term of the Committee itself. Tucson Code § 10A-139(b)(1)'s presumptive term of twenty-four months does not apply to the Committee. The committee shall automatically terminate on December 31, 2016.

**November 23, 2015**

**APPLICABILITY OF TUCSON CODE CHAPTER 10A, ARTICLE XIII:**

Exempt from TCC Chapter 10A-134(c). Members of this Task Force may serve concurrently on other City boards, committees or commissions.

Exempt from TCC Chapter 10A-139(c). The Task Force is not required to file an annual report, but will file reports as directed by the Mayor and Council.

**OPEN PUBLIC MEETING LAW REQUIREMENTS:**

This public body is defined as an advisory committee and must comply with all of the provisions of the Open Public Meeting Law.

**SUPPORTING DEPARTMENT:**

The City Manager shall provide staff to support the functions of the Committee and to maintain minutes of its meetings. The Committee's meeting minutes shall be filed with the City Clerk.